

Meeting Notes

Appendix A

1.0	Welcome, introductions, apologies	
	Attendees: Cllr Gerald Wilkinson; Cllr Neil Buckley; Cllr Matthew Robinson; John Woolmer; Jessica Hodgson; Mark Gray; Paul Ackroyd; Susan Hardy; Andrew Birkbeck; Graham Berwick Apologies: None.	
2.0	Minutes of the Last Meeting and Matters Arising	Actions
2.1	2.3 – SH said that brown bins were rolled-out on new collection routes on a case-by-case basis (subject to the suitability of adding to existing rounds). Cllr Wilkinson asked SH to look into the specific issue of the Riverside Walk in Boston Spa.	SH
2.2	3.4 – AB confirmed that the briefing note re bin collection times & dates over the festive period had been circulated to Town and Parish Councils.	
2.3	4.5 – Re the use of Redhall as a ‘tipping-off’ point for the Locality Team, PA confirmed this was still an option on the table.	
2.4	5.3 – Re pro-active litter picks of main arterial routes; Cllr Wilkinson & Cllr Buckley fed back that both Boston Road (between Wattle Syke and the Wetherby roundabout) and behind Sainsbury’s in the Moor Allerton Centre (post hedge trim) needed specific attention.	JH
2.5	6.4 – At the next meeting of the Environmental Sub Group JW will present data re the bin sensor pilot.	JW
2.6	7.0 – SH confirmed that the RERF facility would be opening at the end of April 2016 and that she would liaise with AB re hosting a future meeting of the sub group onsite.	SH
2.7	7.2 – PA confirmed that the bulb planting had been done at the Cluster of Nuts Car Park in Wetherby.	
3.0	Waste and Recycling	
3.1	SH reported that AWC had been rolled out in all parts of the city but in certain areas they were exploring idea of allowing residents to ‘opt in’ to the green bin system.	
3.2	SH added that some bin routes were currently being looked at to be re-balanced. Discussions were currently underway with the Trade Unions.	
3.3	SH furthered that city-wide the recycling rate was at 45%, which although short of the council’s target of 50%, was still significant progress. SH confirmed that brown bin waste counted towards this recycling target.	
3.4	Health & Safety issues had come to the forefront in light of the incident in Glasgow with a council HGV driver falling asleep at the wheel.	
3.5	Snow had caused some minor disruption to service delivery recently but these will be caught up by the 16 th March.	
3.6	Staff-wise, SH said that a recruitment exercise was being undertaken to fill existing vacancies and that staff sickness was down to 12.74 days (Council target of 13 days per year).	
3.7	Cllr Buckley requested that SH provide the sub group meeting with recycling rates for the ONE area, ward-by-ward. JW added that this information would be useful to know in terms of a cash-back incentive scheme that was being mooted.	SH
3.8	Cllr Robinson asked about glass recycling in the ONE area and whether a bottle bank collection point could be trialled. SH said she would speak to	SH

	her colleagues about this but in the immediate term she would supply Ward Members with the existing glass recycling facilities in the ONE area.	
4.0	Parks & Countryside	
4.1	PA informed the meeting that the Redhall decant was still on-going. Due to complications around certain aspects of the project the completion date was now looking at March 2017.	
4.2	PA added that Bob Bradley had been installing a French drain on Wetherby lngs in a bid to alleviate future flooding issues.	
4.3	Landscaping works are also underway at Cranmer Bank Children's Centre.	
5.0	Grounds maintenance	
5.1	PA said the first cuts of the season had begun but due to the volume of rainfall, this has been a "soft start".	
5.2	A good working relationship had been forged between the Locality Team and Continental Landscapes around problem solving issues such as soft ground and deploying the relevant resources.	
5.3	PA distributed three hand-outs on grass verge cutting, grounds maintenance & weed control and the mulching of shrub beds. On the issue of grass verge cutting, PA confirmed that this briefing note had been circulated to the ONE Town and Parish Councils.	
5.4	Cllr Robinson asked PA to look into the EU regulations around weed spaying.	PA
6.0	Environmental Services Delegation	
6.1	JW confirmed that further to the recent ONE Community Committee the Environmental SLA would be worked up via the existing Ward Member meeting structure. JW added that the SLA should encompass all aspects of the environmental agenda – including things like tenant behaviour – and that partnership working was essential.	
6.2	It was requested that JH circulate a list of potential bin locations to sub group members.	JH
6.3	JW and JH said that Spring meant a busy period for the Locality Team with the Tour De Yorkshire, Triathlon and a series of In Bloom events on the horizon.	
7.0	A.O.B	
7.1	GB raised the issue of HAP funding and the potential for the Community Payback scheme to be used to on environmental projects such as verge creep.	
7.2	GB added that he would report back to a future meeting regarding the garage sites at Highfield Road.	GB
8.0	Date and Time of Next Meeting	
	Tuesday 7 th June at 4pm – Reginald Centre	AB